

December 6, 2016

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 6th of December 2016 at the hour of 9:30 a.m.

The meeting was called to order by Terry McDonald who presided. On checking the roll the following members were shown to be present or absent as follows:

Present: Terry McDonald, Mickey Hill
Absent: Wayne Doenges

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and also signed by the board. The vendor checks are dated December 7, 2016 and will be mailed December 7, 2016.

The Title VI Statement was read for public outreach for statistical data.

Mickey Hill moved to approve the minutes of the previous meeting as presented. Terry McDonald seconded the motion and the motion was approved.

Superintendent of Utilities Dave Jones presented a water adjustment request for Brian Turk at 7917 Camden Lane in the amount of \$108.00. Dave explained this is an unusual situation where they are asking for a water adjustment for watering their lawn for a new house. Office Manger Jill Cain explained their water consumption from October 6th to November 7th was 10,400 gallons and that resulted in a sewer amount of \$118.47. She said an average sewer bill for 3 people would be \$63.34, so if the board would want to adjust the difference would be \$55.13, but they would have to pay for all of the water. Terry McDonald and Mickey Hill agreed and felt it was reasonable. Terry McDonald made a motion to approve a sewer adjustment of \$55.13 for Brian Turk at 7917 Camden Lane. Mickey Hill seconded the motion and the motion was approved.

Utility Office Manager Jill Cain asked for approval of the following annual write-offs for the Utility Office:

03-03180-07 Jody Cartwright 903 Powers Street	\$5.35 (ST)
08-07160.04 Tim Mitchell 1431 N. Park Drive	\$29.77 (WW)
13-02926.08 Angie Bergman 1542 Knox Drive	\$5.35 (ST)
17-01291.07 Cort/Lori Shuler 556 Courtney Drive	\$120.42(W)
19-01577.01 Toby Shephard 1419 Melbourne Drive	\$ 97.18 (W)
20-01740.00 Kenneth Wacasey 1622 Shannon Drive	\$ 5.35 (ST) \$12.81 (W) \$36.97 (WW)

85-02063.01 \$94.24 (ST)
Ryan A Ball
2141 Sunnymede Drive

TOTAL \$ 407.44

Terry McDonald made a motion to approve the write-offs as listed in the total amount of \$407.44. Mickey Hill seconded the motion and the motion was approved.

Police Chief Henry McKinnon asked for approval to elevate Officers Heath Barnes and Robert Reece to Patrolman at a pay rate of \$43,464.98 retro-active to November 9, 2016. Mickey Hill made a motion to approve to elevate Officers Heath Barnes and Robert Reece to Patrolman at a pay rate of \$43,464.98 retro-active to November 9, 2016. Terry McDonald seconded the motion and the motion was approved.

Police Chief Henry McKinnon asked for approval of an annual contract with the Sexual Assault Treatment Center in the amount of \$2,500.00. Terry McDonald made a motion to approve an annual contract with the Sexual Assault Treatment Center in the amount of \$2,500.00. Mickey Hill seconded the motion and the motion was approved.

Terry McDonald asked for approval of Payment #2 to Non-Fiction Productions, LLC in the amount of \$7,000.00. Terry explained this is part of the marketing project for the City of New Haven. Mickey Hill made a motion to approve Payment #2 to Non-Fiction Productions, LLC in the amount of \$7,000.00. Terry McDonald seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #4497-E to Schnelker Engineering in the amount of \$1,000.00 for the Nelson Road Water Main Project, WMP-2015-08. Mickey Hill made a motion to approve invoice #4497-E to Schnelker Engineering in the amount of \$1,000.00 for the Nelson Road Water Main Project, WMP-2015-08. Terry McDonald seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #4442-E to Schnelker Engineering in the amount of \$750.00 for the Downtown Sanitary Sewer Relief Project, SSIP-2014-02. Mickey Hill made a motion to approve invoice #4442-E to Schnelker Engineering in the amount of \$750.00 for the Downtown Sanitary Sewer Relief Project, SSIP-2014-02. Terry McDonald seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #4530-E to Schnelker Engineering in the amount of \$4,250.00 for Hartzell Road Pump Station Rehabilitation, SSIP-2016-01. Keith explained this is for preliminary design phase of the project. Terry McDonald made a motion to approve invoice #4530-E to Schnelker Engineering in the amount of \$4,250.00 for Hartzell Road Pump Station Rehabilitation, SSIP-2016-01. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #4531-E to Schnelker Engineering in the amount of \$3,000.00 for Hartzell Road Pump Station Rehabilitation, SSIP-2016-01. Keith explained this is for the final design phase of the project. Mickey Hill made a motion to approve invoice #4531-E to Schnelker Engineering in the amount of \$3,000.00 for Hartzell Road Pump Station Rehabilitation, SSIP-2016-01. Terry McDonald seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of Change Order #3 to API Construction for the 2016 Street Improvement Project, SIP-2016-01, increasing the contract amount by \$4,634.50 for a new contract of \$890,459.13. Keith explained this change order is for field changes for additional items of work not previously established. Terry McDonald made a motion to approve Change Order #3 to API Construction for the 2016 Street Improvement Project, SIP-2016-01, increasing the contract amount by \$4,634.50 for field changes for additional items of work not previously established. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of Change Order #4 to API Construction for the 2016 Street Improvement Project, SIP-2016-01 to decrease the contract amount by \$8,517.30, for a new contract amount of \$881,941.83. Keith explained this change order is for adjustments of quantity differences between as-bid to as-built. Terry McDonald made a motion to approve Change Order #4 to API Construction for the 2016 Street Improvement Project, SIP-2016-01 to decrease the contract amount by \$8,517.30, for a new contract amount of \$881,941.83, which adjusts the quantity differences between

as-bid to as-built. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of Pay Tab #4 in the amount of \$ 93,755.74 to API Construction for the 2016 Street Improvement Project, SIP-2016-01. Mickey Hill made a motion to approve Pay Tab #4 in the amount of \$93,755.74 to API Construction for the 2016 Street Improvement Project, SIP-2016-01. Terry McDonald seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of Pay Tab #1 in the amount of \$153,283.21 to API Construction for the Downtown Sanitary Sewer Relief Project, SSIP-2014-02. Mickey Hill made a motion to approve Pay Tab #1 in the amount of \$153,283.21 to API Construction for the Downtown Sanitary Sewer Relief Project, SSIP-2014-02. Terry McDonald seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of Change Order #1 to API Construction for the Downtown Sanitary Sewer Relief Project, SSIP-2014-02 to decrease the contract amount by \$1,913.25, for a new contract price of \$161,350.75. Keith explained this changer order is for adjustments of quantity differences between as-bid to as-built. Terry McDonald made a motion to approve Change Order #1 to API Construction for the Downtown Sanitary Sewer Relief Project, SSIP-2014-02 to decrease the contract amount by \$1,913.25, for a new contract amount of \$161,350.75, for adjustments of quantity differences between as-bid to as-built. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of Pay Tab #2- Final in the amount of \$8,067.54 to API Construction for the Downtown Sanitary Sewer Relief Project, SSIP-2014-02. Mickey Hill made a motion to approve approval of Pay Tab #2- Final in the amount of \$8,067.54 to API Construction for the Downtown Sanitary Sewer Relief Project, SSIP-2014-02. Terry McDonald seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of the Certificate of Substantial Completion for Downtown Sanitary Sewer Relief Project, SSIP-2014-02 for API Construction. Terry McDonald made motion to approve the Certificate of Substantial Completion for Downtown Sanitary Sewer Relief Project, SSIP-2014-02 for API Construction. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #4496-E to Schnelker Engineering in the amount of \$4,500.00 for the 2016 Street Improvement Project, SSIP-2016-01. Keith explained this is for contract administration on the project. Mickey Hill made a motion to approve invoice #4496-E to Schnelker Engineering in the amount of \$4,500.00 for the 2016 Street Improvement Project, SSIP-2016-01. Terry McDonald seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #16-845 to A&Z Engineering in the amount of \$640.36 for the Landin Road Project, Designation #0710319. Mickey Hill made a motion to approve invoice #16-845 to A&Z Engineering in the amount of \$640.36 for the Landin Road Project, Designation #0710319. Terry McDonald seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #16-846 to A&Z Engineering in the amount of \$9,986.40 for the Landin Road Project, Designation #1400694. Mickey Hill made a motion to approve invoice #16-846 to A&Z Engineering in the amount of \$9,986.40 for the Landin Road Project, Designation #1400694. Terry McDonald seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #16-847 to A&Z Engineering in the amount of \$1,157.80 for the Landin Road Project, Designation #1400694. Keith explained this is a Z item the City of New Haven is responsible for paying it. Terry McDonald made a motion to approve invoice #16-847 to A&Z Engineering in the amount of \$9,986.40 for the Landin Road Project, Designation #1400694. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering told the Board Mobilite asked for permission to install a 120 foot pole on the east side Green Street between Dawkins Road and the railroad tracks. Terry McDonald said he doesn't like the location nor the height of the pole. Terry McDonald then made a motion to deny the request from Mobilite and not to allow them to put this tower at any other location within the public right of way in the City of New Haven, as they are not a

regulated utility. Mickey Hill seconded the motion and the motion was approved.

Superintendent of Parks Mike Clendenen asked for approval of Park Bond Claims in the total amount of \$194,820.05, which were approved by the Park Board at their December 5th meeting. The claim are as follows:

Wayne Asphalt	\$184,300.00
Well Strategies	\$ 637.80
LA Electric	\$3,994.75
Priority 1	\$3,762.50
Talon Restoration	\$2,125.00
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Total	\$194,820.05

Mickey Hill made a motion to approve the Park Bond Claims as listed in the total amount of \$194,820.05. Terry McDonald seconded the motion and the motion was approved.

Superintendent of Parks Mike Clendenen told the board the Park Offices are moving on Monday, December 12th, but the classes will still be held at the Hartzell Road location. Mickey Hill asked why both locations will be used. Mike said they can move in front part of the building while the back part is being worked on. The classes are held there are by non-Park Employees, so the staff won't be running back and forth to both buildings.

Director of Engineering Keith Schlegel explained one thing he may be brining to the board will be the de-brushing of the outfall for the storm water for the Community Center. He said in speaking with Superintendent of Utilities Dave Jones it might be outside of their capability, and we made need to contract it out.

Superintendent of Parks Mike Clendenen said the Meadowbrook Association donated \$3,000.00 for trees around the trail at the Community Center.

Mickey Hill complimented the New Haven City Utilities on the great job they did on leaf collection this year.

Mickey Hill made a motion to adjourn the meeting. Terry McDonald seconded the motion and the meeting was adjourned.

Brenda Adams
Clerk Treasurer

Terry McDonald
Presiding Officer