

September 15, 2016

MINUTES OF A REGULAR SESSION OF THE
NEW HAVEN/ADAMS TOWNSHIP FIRE/EMS GOVERNING BODY

The regular meeting of the New Haven/Adams Township Fire/Emergency Medical Services Governing Body was called to order at 7:00 p.m. by Terry McDonald who presided.

Present: Terry McDonald, Terry Werling, Bob Byrd, Rick Kaylor
Absent: Brian Yoh

Bob Byrd made a motion to approve the regular session meeting minutes of the August 18, 2016 meeting. Rick Kaylor seconded the motion and the motion was approved.

First item on the agenda was an update on Tanker 124. Chief Josh Hale told the Board the tank is off the chassis, the ends are off and the new ends are ordered. The company will be in touch about every two weeks with an update.

Next item discussed was the bay heaters for the Central Station. Chief Hale said the current bay heaters are from 1992 and parts are hard to get. Half of the heaters are not working. In April 2016, Chief Bennet was looking at 2 bay heaters from the Park Community Center which they would not have a use for. These heaters are from 2011 but have not been used. Current Mechanical has our maintenance agreement for the heating equipment at the Central Station. In order for these 2 new bay heaters to be covered, Current would have to install them. They gave Chief Hale a quote of \$14,752.00 to remove the old heaters and install the new ones in the fire bays. It would also include capping any vents in the roof. There was discussion on asking for another heater for the EMS side and what to do with the roof at the Community Center which Chief Hale will check on. Rick Kaylor disused the issue of the project coming from the Cum Fire Fund of the City's and it did not have to be approved by the Governing Body. Terry McDonald said we are letting the Board know so they are aware of it and can give their seal of approval and if you don't want to vote for it we can have a consensus. There was no vote, but a consensus.

Next item discussed was fire gear inventory. Chief Hale asked the Board if we can get helmets for the 11 volunteer recruits, right now they have the non-traditional style. We already have 3 new helmets in our inventory, but Josh would like to find some alternative funding to replace the other helmets by January when they come off of probation. We will look at this at the end of the year.

Chief Hale reported we have an employee on Medical leave.

Chief Hale reported we had two resignations. Kyle Groves last day as a Firefighter-Paramedic was 08-19-2016. Cody Brooks last day as a Firefighter-Paramedic was 09-16-2016.

Next item discussed was the approval of a conditional offer of employment contract. Chief Hale said the two positions in question are the two Firefighter-Paramedics we just discussed. The applicants that have made it to the top are not certified Paramedics and if we are to move forward we need to have them become Paramedics. Chief Hale handed out an agreement for employee training and reimbursement agreement which was drafted by Attorney Steve Harants. The agreement says they have a certain amount of time to get their state license after the date they are hired and after they get their state license the employee would be required to work for five years with us, if they choose to leave before the 5 years is up, then the employee would be required to reimburse the Department for the cost of the Paramedic school. Terry Werling made a

motion to approve the employee training and reimbursement agreement as outlined by Chief Hale. Bob Byrd seconded the motion and the motion was approved.

Next item was hiring recommendations. Chief Hale said all nine applicants were members. Seven of the nine made it to the staff interview. Five members made it to the final interview process. The top three were unanimously picked from the five members in the final interview process.

The committee recommended Brian Yoder to take the B shift position of Firefighter/EMT. Terry Werling made a motion to hire Brian Yoder to take the B shift position of Firefighter/EMT. Bob Byrd seconded the motion and the motion was approved. Mr. Yoder will start on October 3rd.

The committee recommended Loren Barile to take the B shift position of Firefighter/Paramedic. Loren Barile told the Board he was freely signing the employee training and reimbursement agreement with the Department. Terry Werling made a motion to hire Loren Barile to take the B shift position of Firefighter/Paramedic candidate. Bob Byrd seconded the motion and the motion was approved. This position will be considered Firefighter/EMT until Loren Barile receives his certification to be a Paramedic. Mr. Barile will start on October 3rd.

The committee recommended Travis Gase to take the C shift position of Firefighter/Paramedic. Travis Gase told the Board he was freely signing the employee training and reimbursement agreement with the Department. Rick Kaylor made a motion to hire Travis Gase to take the C shift position of Firefighter/Paramedic candidate. Terry Werling seconded the motion and the motion was approved. This position will be considered Firefighter/EMT until Travis Gase receives his certification to be a Paramedic. Mr. Gase will start on October 4th. Chief Hale thanked Rick Kaylor and Bob Byrd with their help on the process and all the employees that helped to make this a successful process. Chief Hale recognizes Firefighter John Gunder for all the hours he has put in since August 22nd to fill positions. Chief Hale said everyone has stepped up to make it work.

Fire Station Reports were prepared by Dan Krinn for Station #1, Garry Marquardt for Station #2 and Josh Hale for Station #3 and the New Haven Adams Township Fire

Next on the agenda Director Bob Atkinson reported the International ambulance sold at the auction for \$18,000 with a net of \$17,350.

Next on the agenda Director Bob Atkinson discussed the run volume for the month of August of 172 with the yearly total of 1,270 with the Board.

Next on the agenda was the gratuitous Luke Bryan concert update. Director Atkinson said we are sending a total of 3-Paramedics, 1-advanced and 1- basic EMT for a total of 5 Medics. Two are going on the reserve truck and 3 will go into the pit crew. We will stack our side in case we get called out for mutual aid.

Next on the agenda was an update on charting and billing process. Director Atkinson said they have changed the startup date to November 1st. They have received 2 surface pros with pens and keyboards and will be starting the training classes soon.

Next item on the agenda was the volunteer monthly report. Bob Atkinson said they have been doing a lot of CPR classes.

Terry Werling said regarding the fire gear, we need to have the proper gear ready to go and have some backup.

Terry Werling made a motion to adjourn the meeting. Rick Kaylor seconded the motion and the motion was approved.

Brenda Adams, Clerk Treasurer