

August 2, 2016

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 2nd of August 2016 at the hour of 9:30 a.m.

The meeting was called to order by Terry McDonald who presided. On checking the roll the following members were shown to be present or absent as follows:

Present: Terry McDonald, Wayne Doenges, Mickey Hill
Absent: None

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and also signed by the board. The vendor checks are dated August 3, 2016 and will be mailed August 3, 2016.

The Title VI Statement

Wayne Doenges moved to approve the minutes of the previous meeting as presented. Mickey Hill seconded the motion and the motion was approved.

Superintendent of Utilities Dave Jones asked for approval of an HVAC Maintenance Agreement for City Hall. Dave explained after some high bills a few years ago, it was decided to bid out the HVAC and let whoever we contract with take ownership of the system. The contract is now up and we are looking to re-bid the contract. He said one of the issues we've had is when the system was put in it is basically a proprietary system, which means they are the only ones who can work on it. When it comes to the control system it is good for them, but bad in the aspect of others being able to work on it. We are going to try to remedy it with a control system upgrade. The following bids were received for the HVAC Maintenance Agreement:

Current Mechanical	\$36,200.00 per year or \$3,016.00 per month
Havel 1 st Year	\$28,488.00 per year or \$2,374.00 per month
2 nd Year	\$30,996.00 per year or \$2,583.00 per month
3 rd Year	\$30,996.00 per year or \$2,583.00 per month
4 th & 5 th Year	\$32,208.00 per year or \$2,684.00 per month
Wagner-Meinert	\$33,500.00 per year or \$2,791.00 per month

Terry McDonald suggested going with a one year contract with Havel for \$28,488.00 per year and do the control system upgrade in hopes to get lower bids from there on out once the upgrade is completed. Mickey Hill and Wayne Doenges agreed. Terry McDonald made a motion to accept a one year agreement HVAC with Havel in the amount of \$28,488.00. Mickey Hill seconded the motion and the motion was approved.

Superintendent of Utilities Dave Jones asked for approval of control system upgrade for City Hall. Dave said as explained earlier in the meeting the hopes are to upgrade the system so it isn't a proprietary and be able to get lower maintenance agreements in the future. The following bids were received for the control system upgrade:

Current Mechanical	\$28,714.00 Option #2 \$189,000.00-total rehab
Havel	\$18,729.00
Wagner-Meinert	\$35,652.00

Terry McDonald suggested going with the lowest bid from Havel. Terry McDonald then made a motion to accept the control upgrade agreement for City Hall from Havel in the amount of \$18,729.00. Wayne Doenges seconded the motion and the motion was approved.

Park Superintendent Mike Clendenen asked for approval of invoice #16-013 in the amount of \$1,170.00 to DLZ for storm water review and invoice #3521-02 in the amount of \$8,873.39 to Engineering Resources for the first phase of the bid. Mike explained this would

be paid from the Park Bond Fund and was approved by the Park Board at their August 1, 2016 meeting. Wayne Doenges made a motion to approve invoice #16-013 to DLZ in the amount of \$1,170.00 and invoice #3521-02 to Engineering Resources the amount of \$8,873.39 payable from the Park Bond Fund. Mickey Hill seconded the motion and the motion was approved.

Terry McDonald asked for approval of a Resolution by the New Haven Board of Works Authorizing the Transfer of Property between Governmental Bodies. Terry explained the resolution is to transfer a 2004 Chevy Tahoe VIN Number 1GNEK13ZX4R144972 from the New Haven/Adams Township Fire Department to the City of New Haven for use as a pool car. Mickey Hill made a motion to approve a Resolution by the New Haven Board of Works Authorizing the Transfer of Property between Governmental Bodies. Wayne Doenges seconded the motion and the motion was approved.

The Deputy Clerk numbered the Resolution R-16-03 and read by title only.

Director of Engineering Keith Schlegel asked for approval of a Resolution by the New Haven Board of Works Amending Title VII, Chapter 72, Schedule I of the New Haven Traffic Code. Keith explained this resolution adds a no parking zone to Glencoe Blvd. on the north side, from Highland Terrace Drive to the Jury Park property. He said it also amends and adds two 20 MPH school zones and a 25 MPH school zone. Mickey Hill made a motion to approve a Resolution by the New Haven Board of Works Amending Title VII, Chapter 72, Schedule I of the New Haven Traffic Code. Wayne Doenges seconded the motion and the motion was approved.

The Deputy Clerk numbered the Resolution R-16-04 and read by title only.

Director of Engineering Keith Schlegel asked for approval of an Agreement between City of New Haven and the Board of Commissioners of the County of Allen for a project consisting of HMA resurfacing Minnich Road at I-469 Bridge 1600 feet north and south of the bridge approaches. Keith said he was approached by the Allen County Highway Department on some complaints they had received about the quality of pavement on Minnich Road in the I-469 area. Keith said the City of New Haven's portion would be \$56,133.98, which is roughly 38% of the overall project. Terry McDonald asked if there is an arrangement with the County to work with us for any needs or justification for additional work. Keith said it is our intent to have our inspector out on the jobsite. Wayne Doenges made a motion to approve an Agreement between City of New Haven and the Board of Commissioners of the County of Allen for a project consisting of HMA resurfacing Minnich Road at I-469 of the bridge 1600 feet north and south of bridge approaches. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #29229 to Wessler Engineering in the amount of \$17,903.59 for the Sanitary Model and Long Term Control Plan Update Amendment, SSIP-2012-03. Mickey Hill made a motion to approve invoice #29229 to Wessler Engineering in the amount of \$17,903.59 for the Sanitary Model and Long Term Control Plan Update Amendment, SSIP-2012-03. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #29231 to Wessler Engineering in the amount of \$15,300.00 for work on the Elevated Storage Tank Renovation, WMP-2013-01. Keith explained this is the final invoice for the project. Wayne Doenges made a motion to approve invoice #29231 to Wessler Engineering in the amount of \$15,300.00 for work on the Elevated Storage Tank Renovation, WMP-2013-01. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #94912 to DLZ for storm water review for Freedom Industrial Park in the amount of \$1,237.50 and Rose Avenue/Hockemeyer Eye Care in the amount of \$157.50 for a total of \$1,395.00. Keith explained the City of New Haven will be reimbursed for this invoice from the property owners. Mickey Hill made a motion to approve invoice #94912 to DLZ for storm water review for Freedom Industrial Park and Rose Avenue/Hockemeyer Eye Care in the total amount of \$1,395.00. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of Change Order #1 with Rothenberger Company for the Nelson Road Water Main Replacement Project, WIP-2016-01. Keith explained this change order only extends the contract time to August 19, 2016, since the disinfection samples have not passed yet. Terry McDonald made a motion to approve Change Order #1 with Rothenberger Company for the Nelson Road Water Main

Replacement Project, WIP-2016-01, extending the contract time to August 19, 2016. Wayne Doenges seconded the motion and the motion was approved.

Under projects, Director of Engineering Keith Schlegel explained seventy-five notices of violation were sent to property owners and it has sparked a lot of inspection work. He said the Green Road Project has turned out very nice. He explained on the State Street project they have the water main installed and they are currently testing it. It was found seven of the eight customers currently being served there have lead water lines. Those customers have been informed and our responsibility between the water main and the curb box has been replaced with polyethylene pipe.

Planning Director Brian Yoh asked for approval of an agreement with Collins Communication, LLC in the amount of \$12,550.00. Brian said this is the talent portion for the video the Board of Works approved at the last meeting. He explained the committee which was assembled for this project thought it was important to have a recognizable face and talent in front of the camera. The scope of this agreement is to organize, prepare, on-camera interviews and voiceover work for the video. The video would be broken up into three different sections, one to target our residential areas, business environment and industrial segments. Wayne Doenges made a motion to approve an agreement with Collins Communications, LLC in the amount of \$12,550.00. Mickey Hill seconded the motion and the motion was approved.

Mickey Hill made a motion to adjourn the meeting. Wayne Doenges seconded the motion and the meeting was adjourned.

Laura Hartman
Deputy Clerk

Terry McDonald
Presiding Officer