

July 5, 2016

A REGULAR MEETING OF THE BOARD OF
PUBLIC WORKS AND SAFETY OF THE CITY OF NEW HAVEN, INDIANA

The Board of Public Works and Safety of the City of New Haven met in the Council Chambers in the City Administration Building on the 5th of July 2016 at the hour of 9:30 a.m.

The meeting was called to order by Terry McDonald who presided. On checking the roll the following members were shown to be present or absent as follows:

Present: Terry McDonald, Wayne Doenges, Mickey Hill
Absent: None

The claim registers for payroll and vendor checks written since the last regularly scheduled meeting were presented to the board and also signed by the board. The vendor checks are dated July 6, 2016 and will be mailed July 6, 2016.

The Title VI Statement was read for public outreach for statistical data.

Mickey Hill moved to approve the minutes of the previous meeting as presented. Wayne Doenges seconded the motion and the motion was approved.

Superintendent of Utilities Dave Jones asked for approval of a five year pay step increase for Adam Ottenweller of the Utility Shop to \$21.07 per hour effective July 4, 2016. Wayne Doenges made a motion to approve a five year pay step increase for Adam Ottenweller of the Utility Shop to \$21.07 per hour effective July 4, 2016. Mickey Hill seconded the motion and the motion was approved.

Superintendent of Utilities Dave Jones asked for approval to purchase road salt from Cargill in the amount of \$84.48 per ton with the State of Indiana QPA Bid #13171 for the 2015- 2016 Season. Dave said we spent \$34,047.13 and this is a left over purchase from last year that we agreed to purchase to get the State QPA Pricing, but the salt barn is now full. Mickey Hill made a motion to approve to purchase road salt from Cargill in the amount of \$84.48 per ton with the State of Indiana QPA Bid #13171 for the 2015- 2016 Season. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel brought to the board Special Event Permit EV-16-13 for 1st Annual Temporary Home Ministries 5k/10k Run/Walk. The event will take place on August 7, 2016 with registration at noon and the race from 1:00 p.m. until 4:00 p.m. beginning and ending at Grace Gathering. Diane Elwood from Temporary Home Ministries was present and said the Certificate of Insurance has been approved by their carrier and the agent will email it to the City of New Haven. Mickey Hill made a motion to approve board Special Event Permit EV-16-13 for 1st Annual Temporary Home Ministries 5k/10k Run/Walk on August 7, 2016 with the times and route as noted on the application and pending reception of the Certificate of Insurance. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of Amendment #2 to the Agreement between City of New Haven and Wessler Engineering for the Elevated Storage Tank Renovation Project, WMP-2013-01 for an increase in compensation from \$35,000.00 to \$45,000.00. Keith explained the project was expanded because the contractor didn't perform very well. He said it was a good project and stayed within the budget, but was just dispersed a little differently. Wayne Doenges made a motion to approve Amendment #2 to the Agreement between City of New Haven and Wessler Engineering for the Elevated Storage Tank Renovation Project, WMP-2013-01 for an increase in compensation from \$35,000.00 to \$45,000.00. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of Pay Tab #10 to Phoenix Fabricators in the amount of \$55,794.10 for the Elevated Storage Renovation Project, WMP-2013-01. Keith said this project is complete and the warranty date began on June 10, 2016. Mickey Hill made a motion to approve Pay Tab #10 to Phoenix Fabricators in the amount of \$55,794.10 for the Elevated Storage Renovation Project, WMP-2013-01. Wayne Doenges seconded the motion and the motion.

Director of Engineering Keith Schlegel asked for approval of invoice #4428-E to Schnelker Engineering in the amount of \$3,000.00 for the Hartzell Road Sanitary Sewer Project, SSIP-2012-01 for the Elimination of Woodridge Pump Station. Wayne Doenges made a motion to approve invoice #4428-E to Schnelker Engineering in the amount of \$3,000.00 for the Hartzell Road Sanitary Sewer Project, SSIP-2012-01 for the Elimination of Woodridge Pump Station. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #4403-E to Schnelker Engineering in the amount of \$2,200.00 for the Green Road, Phase I Water Main Project, WMP-2010-08. Mickey Hill made a motion to approve invoice #4403-E to Schnelker Engineering in the amount

of \$2,200.00 for the Green Road, Phase I Water Main Project, WMP-2010-08. Wayne Doenges seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of invoice #4378-E to Schnelker Engineering in the amount of \$1,500.00 for the Green Road, Phase I Water Main Project, WMP-2010-08 Amendment #1. Wayne Doenges made a motion to approve invoice #4378-E to Schnelker Engineering in the amount of \$1,500.00 for the Green Road, Phase I Water Main Project, WMP-2010-08 Amendment #1. Mickey Hill seconded the motion and the motion was approved.

Director of Engineering Keith Schlegel asked for approval of Pay Tab #6 to Rothenberger Company in the amount of \$128,139.19 for the Nelson Road Water Main Improvement Project, WMP-2016-01. Keith said they attempted to test the whole line and instead chose to split it in half and the eastern portion passed last week. He said Do It Best Corporation had extended their four inch water service line without our knowledge and they removed the cap, plug and valve that we could blow off the water line. He explained possibly air is trapped in there and we believe it is causing problems for the testing of our new line. Keith said he wishes Do It Best Corporation would have contacted us before they started their project as it has created a situation for us, which we will work through, but it has caused some unnecessary steps. Wayne Doenges made a motion to approve Pay Tab #6 to Rothenberger Company in the amount of \$128,139.19 for the Nelson Road Water Main Improvement Project, WMP-2016-01. Mickey Hill seconded the motion and the motion was approved.

Under projects Director of Engineering Keith Schlegel explained we are ready to submit our existing pavement analysis to INDOT so we can participate in the Cross Road Program. He said Council has approved increasing the Rainy Day Fund to one million dollars so we can maximize the number of roadways we are working on. Hopefully this next year if we qualify and are approved, our plan is to take roadways which are at the threshold where if we don't do something they are going to be a reconstruction. Keith said they are concentrating on the roadway with a rating of between of 5 and 7, which need some resurfacing, base, or curb repair and working on them so we don't lose them. We can continue to maintain our higher rated roads with our own crews. Keith said they are working on and getting ready to send out sewer violation notices. We have a very good data base showing what properties have what violations and we will be mailing those out this week via certified mail as they are time sensitive. The Board of Works has the authority to access penalties if work is not completed within 90 days according to the ordinance. The board can also approve an extension up to 180 days according to the ordinance. There are a lot of things that can happen at the board level and Keith said he will be report back a regular basis on this project.

Under further business Mickey Hill wanted to be refreshed on the sign ordinance. She inquired about signs in the downtown area in front of the Fireworks Store and the Bicycle Shop and asked if we could do something about those. Terry McDonald said those could technically be considered "on premise signs", but there was a recent Supreme Court ruling on signs and Municipal Ordinances. He said we will probably have to revamp our sign ordinances, essentially they said if you limit one sign you would need to limit all signs in the public right of way. She said she feels the signs downtown are just getting out of hand. Wayne Doenges asked if there has been any word on the emergency use equipment for the New Haven Radio Station. Terry McDonald said the radio station is moving into the 1913 Building and tomorrow Bob Nelson is having his engineer look at the electrical system in the building to see what he needs to set up and it will be included then. Mickey Hill said Friday Nights on Broadway will become Wednesday Nights on Broadway after July 8th, so it will run concurrently with the Farmers Market which is held in Schnelker Park on Wednesday evenings to encourage people to come further down on Broadway.

Mickey Hill made a motion to adjourn the meeting. Wayne Doenges seconded the motion and the meeting was adjourned.

Brenda Adams
Clerk Treasurer

Terry McDonald
Presiding Officer