

February 18, 2016

MINUTES OF A REGULAR SESSION OF THE  
NEW HAVEN/ADAMS TOWNSHIP FIRE/EMS GOVERNING BODY

The regular meeting of the New Haven/Adams Township Fire/  
Emergency Medical Services Governing Body was called to order at 7:00 p.m.  
by Terry McDonald who presided.

Present: Terry McDonald, Terry Werling, Bob Byrd, Brian Yoh, Rick  
Kaylor

Absent: None

Terry Werling made a motion to approve the executive session meeting  
minutes of the December 17, 2015, January 21, 2016, February 4, 2016 and  
February 18, 2016 meeting as mailed. Rick Kaylor seconded the motion and the  
motion was approved.

Terry Werling made a motion to approve the regular session meeting  
minutes of the January 21, 2016 meeting as mailed. Rick Kaylor seconded the  
motion and the motion was approved.

First item on the agenda was the Command Vehicle replacement  
proposal. Chief John Bennett said they are proposing to replace the 2004  
Chevrolet Tahoe that is used as one of the Command Vehicles and have received  
quotes using the Fort Wayne Police bid package on Special Service Vehicles.  
The State bid was awarded to Kelly Chevrolet, but quotes were submitted from  
two of the City of New Haven dealerships. The quotes are as follow:

1. Kelly Chevrolet.....\$38,770.00
2. Crumback Symons Chevrolet.....\$38,400.00
3. O'Daniel Ford.....\$34,966.00

\*\*\*\*\*O'Daniel Ford was actually lower; but could not provide the  
wiring harness for light bars, strobes and siren in which we received an  
estimate of over \$4,000.00 to sublet.

Chief Bennett also asked for the following additional equipment for the  
vehicle:

1. Ft. Wayne Radio Shop: installation of all emergency lighting,  
reinstall existing radios, know box etc. labor only.....\$2,000.00
2. Total Performance: stripping and decals.....\$1,500.00
3. Gall's light bar and strobes.....\$2,000.00
4. Ziebart for undercoating.....\$ 800.00

Chief Bennett asked the Board to approve a total cost of vehicle and  
equipment not to exceed \$44,700.00. Bob Byrd made a motion to approve the  
purchase of the 2016 Chevrolet Tahoe Command Vehicle to Crumback Symons  
Chevrolet who was the most responsive bidder and approve the additional  
equipment request not to exceed a total of \$44,700.00 in total for vehicle and  
equipment as requested. Terry Werling seconded the motion and the motion was  
approved.

Next on the agenda was the Medical Director Contract. Mayor Terry  
McDonald said the term of the contract with Dr. Corbett Smith, M.D. will be  
effective as of 02/26/2016 and end on 01/01/2017. There is a segment inserted  
explaining the Doctor as an independent contract and a termination of agreement  
by either party by written notification of 90 days. Payment to the Doctor will be

\$20,000.00 payable in quarterly payments upon the receipt of the Medical Director's quarterly reports. Terry Werling made a motion to execute the Medical Director services Agreement dated February 18, 2016 between the New Haven/Adams Township Fire/EMS Governing Body and Dr. Corbett Smith, M.D. Brian Yoh seconded the motion and the motion was approved.

Next item on agenda was Station Reports. Cody Brooks from Central Station said the new recruits are finishing up on module B and the next class will begin March 7<sup>th</sup> to start a new module. Gary Marquart gave his report from Station Two. There was no report from Station One. Craig Sampson said the Volunteer Firefighters Association is going over the bylaws. Rick Kaylor asked for a year-end report on the Fire Volunteer payoff. Terry McDonald asked Bob Atkinson for the EMS Volunteer payoff. Terry Werling asked about the response time and was told under five minutes for fire. Also discussed were the 199-911 calls for the month for Fire and EMS. Bob Atkinson of the EMS Volunteers said Fire and EMS will split the online education and they will allot for 75 staff members to participate. Bob Atkinson thanked Adams Township for the parts to fix the training mannequin. Shawna Gunder reported we will be receiving \$64,292.00 from a Medicaid reimbursement for 2013. Terry McDonald told Shawna what a good job she did and thanked her for bringing the opportunity to apply for the funds to the Boards attention. Bob Byrd thanked Cody Brooks and his team for doing the training. Terry Werling said the New Haven/Adams Township Fire and EMS is doing a great job and thanked them for it.

Brian Yoh made a motion to adjourn the meeting. Rick Kaylor seconded the motion and the motion was approved.

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Brenda Adams, Clerk Treasurer