

December 22, 2015

MINUTES OF A REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF NEW HAVEN, INDIANA

The Common Council of the City of New Haven, Indiana, met at the City Administration Building on the 22nd day of December at the hour of 7:00 p.m. in regular session in accordance with the rules of the council.

The meeting was called to order by Mayor Terry McDonald who presided.

On call of the roll, the members of the Common Council were shown to be present or absent as follows:

Present: Ron Steinman, Sarah DiGangi, Terry Werling, Tim Martin, Floyd Ball, Craig Dellinger

Absent: Bob Byrd

Also Present: Attorney Steve Harants

Terry Werling made a motion to approve the minutes of the previous meeting as mailed. Tim Martin seconded the motion and the motion was approved.

The Title VI Statement was read for public outreach for statistical data.

Mayor McDonald said they have received a few questions about the garbage pick-up and they are addressing them.

The first item on the agenda under unfinished business was the second reading of Ordinance G-15-11 an Ordinance Establishing Bonds and Liability Protection for City Employees. Tim Martin made a motion to read for the second time by title only an Ordinance and the motion was approved by the following vote:

Establishing Bonds and Liability Protection for City Employees. Floyd Ball seconded the motion

Ayes: Ron Steinman, Sarah DiGangi, Terry Werling, Tim Martin, Floyd Ball, Craig Dellinger

Nays: None

The Clerk Treasurer read for the second time by title only Ordinance G-15-11 an Ordinance Establishing Bonds and Liability Protection for City Employees.

Terry Werling made a motion to read for the third and final reading of Ordinance G-15-11 an Ordinance Establishing Bonds and Liability Protection for City Employees. Tim Martin seconded the motion and the motion was approved by the following vote:

Ayes: Ron Steinman, Sarah DiGangi, Terry Werling, Tim Martin, Floyd Ball, Craig Dellinger

Nays: None

The Clerk Treasurer read for the third and final time by title only Ordinance G-15-11 an Ordinance Establishing Bonds and Liability Protection for City Employees.

The Presiding Officer declared Ordinance G-15-11 to have passed.

The next item on the agenda under new business was the approval of a Resolution to Transfer City Funds Between Accounts for the Year 2015 and they are as follows:

Transfer 2015

From	Amount	To
13-100-21100	\$ 3,400.00	13-100-12300
13-100-22200	\$ 4,200.00	13-100-12300
13-100-31400	\$ 1,647.00	13-100-12300
13-100-39500	\$ 2,900.00	13-100-12300
13-100-36500	\$ 253.00	13-100-12300
71-100-34300	\$ 4,421.00	71-100-22800
33-100-44200	\$ 1,575.00	33-100-36500
13-100-44200	\$ 1,625.25	13-100-36500

1-700-23100	\$ 610.00	1-700-35100
4-100-11505	\$ 1.56	4-100-44266
4-100-11500	\$ 4.04	4-100-44266
10-100-44200	\$ 0.23	10-100-38000
10-100-44200	\$ 0.19	10-100-38001
72-100-36500	\$10,533.00	72-100-44200
1-500-36100	\$ 4,000.00	1-500-44200
	\$35,170.27	

Craig Dellinger made a motion to Transfer City Funds Between Accounts for the Year 2015. Tim Martin seconded the motion and the motion was approved by the following vote:

Ayes: Ron Steinman, Sarah DiGangi, Terry Werling, Tim Martin, Floyd Ball, Craig Dellinger

Nays: None

The Clerk Treasurer then numbered the Resolution R-15-13 and read the same by title only a Resolution to Transfer City Funds Between Accounts for the Year 2015. The Presiding Officer declared Resolution R-15-13 to have passed.

The next item on the agenda was the acceptance of donations for the New Haven Police Department 2015 Christmas Donations. Police Chief Henry McKinnon asked the Council Members for their approval to accept the donation amount of \$2,350.00 for the 2015 New Haven Police Department Christmas Party. Tim Martin made a motion to accept the donations in the amount of \$2,350.00 for the New Haven Police Department Christmas Party 2015. Floyd Ball seconded the motion and the motion was approved by the following vote:

Ayes: Ron Steinman, Sarah DiGangi, Terry Werling, Tim Martin, Floyd Ball, Craig Dellinger

Nays: None

The Presiding Officer, Mayor McDonald declared the motion passed.

The next item on the agenda under new business was the K-9 Donations from August through December 2015 to the New Haven Police Department K9 Fund. Police Chief Henry McKinnon asked the Council Members for their approval to accept the donation amount of \$1,275.00 for the New Haven Police Department K9 Fund. Terry Werling made a motion to accept the donations in the amount of \$1,275.00 to the New Haven Police Department K9 Fund. Tim Martin seconded the motion and the motion was approved by the following vote:

Ayes: Ron Steinman, Sarah DiGangi, Terry Werling, Tim Martin, Floyd Ball, Craig Dellinger

Nays: None

The Presiding Officer, Mayor McDonald declared the motion passed.

Clerk Treasurer, Brenda Adams asked the Council for approval for an encumbrance for the Police Department. She said the Police Department ordered a new copier which will not be in until 2016 but instead of using 2016 money she would like to encumber this year's money in the amount of \$4,000.00. Craig Dellinger made a motion to approve the encumbrance of \$4,000.00 for a copier for the Police Department. Ron Steinman seconded the motion and the motion was approved by the following vote:

Ayes: Ron Steinman, Sarah DiGangi, Terry Werling, Tim Martin, Floyd Ball, Craig Dellinger

Nays: None

The Presiding Officer, Mayor McDonald declared the motion passed.

Clerk Treasurer, Brenda Adams told the Council Members the State Board of Accounts is currently doing an audit for the year 2013 and 2014. She said she and Mayor McDonald had an introduction meeting with the accountants and they asked if there was a policy in place regarding cash and Asset losses, variances, shortages and thefts. Brenda said it is going to be included in the Policy and Procedure Manual which will come before Council at a later date but for now the State Board of Accounts requires it to be a Policy so she is requesting Council to approve it. Attorney Steve Harants said this is a rule now by State Board of Accounts where we have to

define what a material variance was and it was decided to make it \$50.00. Steve said this will require an employee to report any shortages over \$50.00 to the State Board of Accounts. This will be added to the disciplinary policy as well. Terry Werling made a motion to approve the Cash and Asset Losses, Variances, Shortages and Thefts Policy to be added to the Policy and Procedure Manual. Tim Martin seconded the motion and the motion was approved by the following vote:

Ayes: Ron Steinman, Sarah DiGangi, Terry Werling, Tim Martin, Floyd Ball, Craig Dellinger

Nays: None

The Presiding Officer, Mayor McDonald declared the motion passed.

Mayor McDonald said he wanted to talk about the minutes from a previous Council Meeting. He said Council Person Bob Byrd talked about the Board of Works consideration in making the east side of the 1st Source Bank a one-way only alley. Mayor McDonald said while it was requested by 1st Source Bank the Board of Works has tabled it until such time the Engineering Department can work more closely with the current property owners at that location and 1st Source Bank. He said Council Person Floyd Ball had mentioned the Board of Works Members were overworked and Mayor McDonald said he is not sure which Board of Works Member said they were overworked and over stressed but it is far from his perspective. Mayor McDonald said Council can certainly take the responsibility of the Board of Works if they wish.

Mayor McDonald and Council President Tim Martin presented Ron Steinman with a Governing Service Award in his honor as City Council At-Large for the City of New Haven for dedicating distinguished government service for the community and the City of New Haven, Indiana for the years 2004 through 2015. Ron Steinman said it has been a pleasure working with the Citizens of New Haven and the Council. Ron said he has given thirty-one years to the City of New Haven starting with the New Haven JC's, Chamber, the Festival and then the Council. Mayor McDonald said it is because of citizens like Ron and so many others who have taken an active role is why our community is as great as it is.

Under any other business that may properly come before the Council, Floyd said the Republic recycling is not taking as much recycling as Earth First.

Under public comments Marvin Jarvis, Chief McKinnon and Dave Cheviron thanked Ron Steinman for his service.

Ron Steinman moved to adjourn the meeting. Craig Dellinger seconded the motion and the motion was approved.

Brenda Adams
Clerk Treasurer

Mayor Terry McDonald
Presiding Officer